

**THE STATE OF NEW HAMPSHIRE****SUPREME COURT**

**In Case No. 2019-0512, Appeal of Town of Hampton, the clerk of court on October 2, 2019, issued the following order:**

The order of September 24, 2019, is being reissued because the electronic filing system may not have sent notification of that order to attorneys who are listed as electronic service recipients in the case.

Notice of Docketing and Mandatory E-Filing

On September 3, 2019, the Town of Hampton filed a Rule 10 appeal document, which has been docketed in this court as case number 2019-0512. Because the case was initiated after the date of electronic filing (e-filing) implementation in this court, the case is governed by the amendments to the Supreme Court Rules and the 2018 Supplemental Rules of the Supreme Court of New Hampshire for Electronic Filing. These rules, which the court adopted on March 29, 2018, and made effective on August 6, 2018, are available for review on the Electronic Services page of the New Hampshire Judicial Branch website: <https://www.courts.state.nh.us/nh-e-court-project/supreme.htm>.

The rules require that attorneys submit all documents to the court through the court's electronic filing system, with the exception of case-initiating documents and certain other documents listed in 2018 Supplemental Rule 6. Parties representing themselves and nonlawyer representatives are required to submit all documents to the court conventionally, i.e., they must file paper documents. Electronic filing for self-represented parties and nonlawyer representatives is expected to be implemented in late 2019 or early 2020.

Any attorney who intends to participate in this case or to remain on the service and distribution list should register with the Supreme Court e-filing system on the judicial branch website. The address for the Supreme Court e-filing system is <https://ctefile.nhecourt.us/login>. Prior to registering, it is recommended that attorneys review the Quick Guide – Registering as an E-Filer, which is available on the Electronic Services page. **Attorneys who are not already registered in the e-filing system should register and electronically file an appearance on or before October 15, 2019.** Registration is mandatory for attorneys who intend to participate in this case or to remain on the service and distribution list. Attorneys who do not intend to participate in this case or to remain on the service and distribution list should file a withdrawal on or before October 15, 2019.

After successfully registering, attorneys will receive through the e-filing system orders and notices issued by the court and filings submitted by other registered attorneys. Attorneys electronically filing a document with the court are not required to submit copies. They must, however, serve any self-represented parties and nonlawyer representatives conventionally by mailing or delivering a paper copy of the filing to self-represented parties and nonlawyer representatives.

Until electronic filing is implemented for self-represented parties and nonlawyer representatives and an order is issued implementing it in this case, any self-represented parties and nonlawyer representatives must submit a filing to the court conventionally and mail or deliver a copy of the filing to all other parties. The court will send orders and notices to any self-represented parties and nonlawyer representatives by mail at the addresses they have provided to the court. Self-represented parties and nonlawyer representatives will be served conventionally with filings by other parties.

This order is entered pursuant to Rule 21(8).

**Eileen Fox,  
Clerk**

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